



9. The awarding of any and all prizes remains at the discretion of the adjudicators and the Arts and Letters Awards Advisory Committee.
10. All possible care is taken of entries selected for exhibition; however, the Government of Newfoundland and Labrador is not responsible for any loss or damage, by accident, theft, fire or otherwise. The government assumes no responsibility for the safe transportation or insurance of any entry selected for exhibition.

### **SECTION GUIDELINES**

Winners in the **2017 Senior Division** are not permitted to enter work in the same section in 2018. Special note for Literary: because the **Senior Literary Section** includes four genres (Poetry, Short Fiction, Nonfiction and Dramatic Script), a 2017 winner is permitted to enter a different genre in the Literary Section in 2018 (e.g., a winner in Poetry in 2017 is not permitted to enter in Poetry in 2018, but may enter in Short Fiction, Nonfiction or Dramatic Script). This rule does not apply to the Junior Division.

#### **Literary**

- To enter, email a PDF of your work to [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca). Entries must be double-spaced (poetry may be single spaced). Ensure your name, and any other identifying information, does **not** appear on the work.
- Senior: only one entry is permitted in any one of the following:
  - Poetry
  - Short Fiction (maximum length: 5,000 words)
  - Nonfiction (maximum length: 5,000 words)
  - Dramatic Script (radio, television, film or stage)
- Junior: only one entry is permitted in either of the following:
  - Poetry
  - Prose (maximum length: 5,000 words)
- A completed application form must be emailed along with your entry.

#### **French Literary**

- To enter, email a PDF of your work to [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca). Entries must be double-spaced (poetry may be single spaced). Ensure your name, and any other identifying information, does **not** appear on the work.
- This section is open to any literary genre. Maximum length: 5,000 words.
- A completed application form must accompany your entry. Only one entry permitted per person.

#### **Music**

- To enter, entrants must save an audio recording of their work to an MP3 file and email to [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca).
- Entries released on commercial recordings, published or publicly performed prior to March 1, 2018, are not eligible.
- This section is open to all genres of musical creation. Full scores must accompany your entry for classical works and are recommended for other works. If your work includes lyrics, a copy of the lyrics must be emailed along with your entry.
- While performance of the work by a group is permitted, group creations are not eligible.
- A completed application form must accompany your entry and must include the duration of the work, recording techniques, where appropriate, and instrumentation. Only one entry is permitted per person.

### **Visual Arts**

- To enter, entrants can email images of their work in digital format to [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca), or mail on a clearly labelled CD, DVD or USB flash drive to the address below. Images should be in JPG format at a resolution of 300 dpi at 5" x 7".
- **Number of images:** For two-dimensional works, submit two images: an image of the complete work and a detail. For three-dimensional works, submit three images, including views of the work from different angles and/or a detail.
- **Definition of detail:** A selected section of a work enlarged to show surface detail. Resolution of the enlarged scale must be 300 dpi at 5" x 7".
- When photographing your work, it is recommended glass be removed from the frame to eliminate glare.
- If your signature is visible on the work, it must be covered before photographing the work.
- A completed application form must accompany your entry and must include the title of work, medium, dimensions, artist's name and contact information. Only one entry is permitted per person.

### **Digital Multimedia**

- To enter, email to [artsandletters@gov.nl.ca](mailto:artsandletters@gov.nl.ca), or mail on a clearly labelled DVD or USB flash drive to the address below.
- This section is open to short videos that may include audio (voice-overs and/or music), text, animations, graphics, and/or photos. If the text is not included in the visual portion of the work, it must accompany the entry. Entries should be approximately one minute in length for Junior Division and two minutes for Senior Division. Only one entry is permitted per person.
- If your video uses copyrighted material, you must have permission from the artist. Projects not

entirely the original work and/or the property of the creator must be properly documented. See [www.gov.nl.ca/artsandletters](http://www.gov.nl.ca/artsandletters) for sites that contain material in the public domain, which is free to use.

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**Mailing address:**

Arts and Letters Awards Program  
Culture Division  
Department of Tourism, Culture, Industry and Innovation  
P.O. Box 8700  
St. John's, NL  
A1B 4J6

**For questions about submitting in digital format and general questions about the program, please call 729-7518.**